

<b>PURCHASE ORDER</b>		<b>STATE OF ALASKA</b> Division of General Services <input checked="" type="checkbox"/> 333 Willoughby Avenue / 7th Floor P.O. Box 110210 Juneau, Alaska 99811-0210 <input type="checkbox"/> 2400 Viking Drive Anchorage, AK 99501			<b>PURCHASE ORDER NUMBER</b>  <b>PO</b>		
<b>SHIP TO</b>		DATE DELIVERY REQ. AT DESTINATION			DATE OF ORDER		
		F.O.B. POINT <b>FINAL DESTINATION</b>			PR # / DATE ASSIGNED		
		ORDER ISSUED IN CA# EXP. DATE: ACCORDANCE WITH BID # DATED:					
CONTRACTOR: ADDRESS:  CONTACT NAME: TELEPHONE NUMBER: FAX:		GS VENDOR CODE: FED. TAX ID #: SHIPPING INSTRUCTIONS:					
<b>SEND INVOICE IN DUPLICATE TO:</b> <input checked="" type="checkbox"/> "SHIP TO" Address OR <input type="checkbox"/> As Specified in Description							
<b>NOTE:</b> This order constitutes a binding commitment between the State and the contractor listed hereon. Unauthorized modification without the expressed prior approval of the contracting authority will result in a financial obligation on the contractor and/or unauthorized State personnel making the change.							
Item No.	Commodity Code	Quantity Ordered	Unit of Measure	Description		Unit Price	Extended Price
CONTRACTING AUTHORITY NAME <b>Choose Name</b>				TITLE <b>Contracting Officer</b>		Total Of All Pages \$ SIGNATURE	
ENCUMBRANCE REFERENCE NUMBER:						PAGE 1 OF	
<b>IMPORTANT:</b> 1. Order number and received department name must appear on all invoices and documents relating to this order. 2. Do not overship or substitute. 3. Receipted freight bills must accompany claims for freight charges. 4. The State is registered for tax free transactions under Chapter 32, IRS Code, Registration No. 92-6001185. Items are for the exclusive use of the State and not for resale.							
<b>DISTRIBUTION:</b> ORIGINAL TO CONTRACTOR ONE COPY TO JUNEAU GENERAL SERVICES ONE COPY TO RECEIVING DEPARTMENT SUPPLY SECTION							